



Corrective Action Notice

School : HADDON EL
Cost Center : 0001432901
Address : 10115 HADDON AVE
 PACOIMA, CA91331

Site Administrator : VICTORIA CHRISTIE
Complex Project Manager : Richard Craig

Inspection Date : Feb 8, 2023
Inspection Type : Routine Safe School Inspection
Inspector : Oguine, Debra

Priority	Due Date	Deficiency#	Category	Corrective Action	Comments	Location	Resp. Party	Certify
Level 1	Feb 8, 2023	36331930	Campus Security	Prevent access to crawl spaces, roof access, mechanical rooms or other passageways not intended for use by students or unauthorized staff.	Provide locks for attic access.	Auditorium Stage; Hallway by Auditorium Stage	School	
Level 1	Feb 8, 2023	36331825	Fire/Life Safety	Maintain exit pathways free of obstructions to ensure safe egress.	Relocate objects blocking emergency exit windows and signs.	Room 43; Room 26; Room 9; Computer Lab; Room 52	School	
Level 1	Feb 8, 2023	36331484	Fire/Life Safety	Maintain exit pathways free of obstructions to ensure safe egress.	Clear all items blocking doors.	Room 37; Room 50; Room 46; Room 43	School	
Level 1	Feb 8, 2023	36331878	Fire/Life Safety	Maintain a minimum 3-foot clearance around fire extinguishers, fire hoses, pull stations and sprinkler control valves.	Relocate items blocking fire extinguisher.	Kitchen	School	
Level 1	Feb 8, 2023	36331524	Chemical Safety	Ensure that all hazardous chemicals are kept out of reach of students and stored in secure locations.	Remove chemical cleaners from countertops. Ensure chemical cleaners are secured away from student access.	Room 37; Room 47	School	
Level 2	Mar 10, 2023	36331857	Facilities and Equipment Maintenance	Repair/replace damaged or missing ceiling tile(s). Consult the Asbestos Management Plan prior to repair. If necessary, submit a service request to the Maintenance and Operations Maximo Kiosk at https://facapps.lausd.net/oehs/ .		Room 17; Room 12; Room 9; Computer Lab; Hallway by Library	Facilities	
Level 2	Mar 10, 2023	36331796	Fire/Life Safety	Maintain aisles and walkways free of obstruction or tripping hazards.	Repair raised/uneven asphalt at the ramp entrance to prevent trip and fall hazards.	Room 50; Room 52	School	

Priority	Due Date	Deficiency#	Category	Corrective Action	Comments	Location	Resp. Party	Certify
Level 2	Mar 10, 2023	36331782	Fire/Life Safety	Provide and maintain non-slip materials on ramps or aisle and walkway surfaces prone to moisture. If necessary, submit a service request to the Maintenance and Operations Maximo Kiosk at https://facapps.lausd.net/oehs/ .	Resurface ramp.	Sanitary Building	Facilities	
Level 2	Mar 10, 2023	36331761	Facilities and Equipment Maintenance	Repair/replace damaged or deteriorated playground surfacing materials. If necessary, submit a service request to the Maintenance and Operations Maximo Kiosk at https://facapps.lausd.net/oehs/ .	Surfacing material appears hardened with grass growing in between seams throughout.	Preschool Playground Equipment	Facilities	
Level 2	Mar 10, 2023	36331819	Facilities and Equipment Maintenance	Repair/replace damaged or missing flooring. Consult the Asbestos Management Plan prior to repair. If necessary, submit a service request to the Maintenance and Operations Maximo Kiosk at https://facapps.lausd.net/oehs/ .	Repair/replace chipped, broken floor tiles.	Room 47; Room 46; Room 43; Room 26	Facilities	
Level 2	Mar 10, 2023	36331917	Injury and Illness Prevention	Ensure flexible extension cords and cables are not used in place of permanent wiring.	Do not use extension cords as permanent wiring. Unplug after each use or plug equipment directly into a wall outlet.	Room 7	School	
Level 2	Mar 10, 2023	36331473	Emergency Procedures (Integrated Safe School Plan)	Remove all materials and objects stored on top of cabinets or upper shelves unless such objects are fastened to the shelf or otherwise restrained from falling.		Room 37; Room 26; Computer Lab	School	
Level 2	Mar 10, 2023	36331837	Fire/Life Safety	Maintain aisles and walkways free of obstruction or tripping hazards.	Loose cords across walkways create tripping hazards in classrooms. Ensure cords and cables are properly secured or relocated from foot traffic to prevent accidents.	Room 26; Room 17; Room 9	School	
Level 2	Mar 10, 2023	36331804	Facilities and Equipment Maintenance	Maintain a minimum 3-foot clearance around all electrical equipment (e.g., electrical panels, switchgear, transformers).	Remove all objects blocking electrical panel.	Room 47; Hallway by Auditorium Stage	School	
Level 3	May 9, 2023	36331770	Facilities and Equipment Maintenance	Ensure age appropriate use signs and playground safety rules are affixed to playground equipment. If necessary, submit a service request to the Maintenance and Operations Maximo Kiosk at https://facapps.lausd.net/oehs/ .	Affix playground safety rules on the apparatus.	Preschool Playground Equipment	Facilities	

Priority	Due Date	Deficiency#	Category	Corrective Action	Comments	Location	Resp. Party	Certify
Level 3	May 9, 2023	36331466	Chemical Safety	Provide all employees with annual Hazard Communication training on hazardous chemicals used in their respective work areas. Employees must be retrained when new hazards are introduced into the workplace.	Maintain documentation of annual Hazard Communication trainings.	Main Office	School	
Level 3	May 9, 2023	36331469	Chemical Safety	Ensure a site chemical inventory is maintained pursuant to the Hazard Communication Program. The inventory must include all chemical products used or stored on site including cleaning, art, laboratory, shop and office products.			School	
Level 3	May 9, 2023	36331457	Chemical Safety	Implement a Hazard Communication Program pursuant to Cal/OSHA requirements. Obtain a copy of the District's Hazard Communication Program at https://bit.ly/LAUSDHazardCommunicationPlan or contact OEHS at (213) 241-3199.	Download a copy of the written Hazard Communication Program from the OEHS website and maintain on-site.	Main Office	School	
Level 3	May 9, 2023	36331446	Injury and Illness Prevention	Conduct and document semi-annual safety inspections pursuant to Injury and Illness Prevention Program (IIPP). Maintain inspection records for at least 3 years.	Use IIPP Attachment "E" to document semi-annual inspections.	Main Office	School	